*To:*

**OBJECT**: Quotation request to a purchase:

 C.I.G:

 Contractor: INFN Sezione of Roma Tre

Dear Sirs,

You are kindly invited to submit your best quotation, in agreement with art. 63 of Legislative Decree n. 50/2016 for negotiated procedure.

**1. RULES OF COMPETITION**

The procedure is regulated by this Letter of invitation, specifications (All. A) contractual conditions (All. B), attached to this letter of invitation and by the Legislative Decree n. 50/2016.

2**. RESPONSIBLE FOR PROCEEDINGS**

Responsible for the proceedings, according to art. 31, paragraph 2, of the d.lgs. N. 50/2016 is …………….. e-mail

**3. SUBJECT**

Invitation for ……………………………………………………………………..

**4. MAXIMUM STARTING PRICE**

The maximum starting price is €………………………… VAT excluded

***(NOTA BENE: nel fornitore unico non si può mettere il prezzo a base d'asta mentre l'inserimento dell'Importo massimo è a discrezione del RUP)***

**5. PROCEDURES FOR THE SUBMISSION OF TENDERS**

The offer, must be submitted by mail at the following mail address:

The mail shall contain the following documents signed for acceptance by the attorney:
a) This Letter of Invitation;

b) the technical specifications (App. A);

c) the Conditions of Contract (App. B);

d) Bank account used for the specific financial transaction (App.C)

 e) Self declaration (App.D)

and the **" ECONOMIC OFFER ".**

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- The award is definitive for INFN after the approval of the bid documents by the Director of I.N.F.N.- Roma. ,and immediately engages the contractor.

- The contractor will be subject to controls under the Decree. n. 159/2011 and subsequent s.m.i.

- The order will be issued according to art. 32 of Legislative Decree. n. 50/2016 and subsequent s.m.i., subject to the provision of a bank guarantee, in accordance with art. 103 of Legislative Decree. n. 50/2016.

INFN – Section of Rome Tre

RESPONSIBLE FOR THE PROCEEDING

(…………………………………………..)

Attachment:

(A) Technical Specifications

(B) Contract Conditions

(C) Banck account

(D) Self declaration